

Department of Chemistry, National Sun Yat-sen University

Regulations for Using Funds Raised as Student Scholarships

Established at the 5th Academic Committee meeting for Academic Year 2016 on 11/17/2016

Approved at the 3rd department affairs meeting for Academic Year 2016 on 11/22/2016

Amended and approved at the 7th department affairs meeting for Academic Year 2018 on 5/21/2019

Article 1 Rationale

The Department of Chemistry's Regulations for Using Funds Raised as Student Scholarships (hereinafter referred to as the Regulations) are established to train talents in the field of chemistry, encourage outstanding students enrolling in the undergraduate, master's, and doctoral programs at the Department to engage in academic research, and ultimately increase the competitiveness of the Department in terms of research.

Article 2

All donations received under the Regulations shall be used as scholarships for students of the Department.

Article 3

The fund is obtained through fundraising by the Department on an irregular basis, and shall be solely used for the designated purpose.

Article 4 Eligibility

Only the students who currently enroll in the undergraduate, master's, and doctoral programs at the Department and have achieved outstanding academic performance are eligible to apply. Any doctoral students who work full-time on or off campus shall not apply for the scholarships.

Article 5 Application period

The period announced by the department office every year shall prevail.

Article 6 How to apply

Applicants shall fill out an application form (see the appendix; the form may be obtained from the staff in charge at the department office) and submit the same along with the following application materials to the staff in charge at the department office prior to the specified deadline. Late applications will not be accepted.

- (1) An original full academic transcript;
- (2) Other documents useful for a review (such as papers published in international journals or presented at international conferences);
- (3) Two letters of recommendation (for master's and doctoral students applying for the scholarships).

Article 7 Quota

The quota will be adjusted according to the funds raised in the current year.

Article 8 Scholarship amount

Scholarships will be granted in proportion to the funds raised in the current year.

Article 9 Selection method

The review and selection processes shall be carried out by the Academic Committee of the Department.

Article 10

Spending of any funds raised and related reimbursement shall be applied for in accordance with the University's procedure for requesting reimbursement as well as applicable laws and regulations.

Article 11

When receiving donations, the Department shall issue an official receipt to donators in the name of the University, and shall make an acknowledgement in accordance with applicable regulations.

Article 12

The Regulations shall become effective after being approved at a department affairs meeting of the Department of Chemistry. The same procedure shall also apply to any amendments.